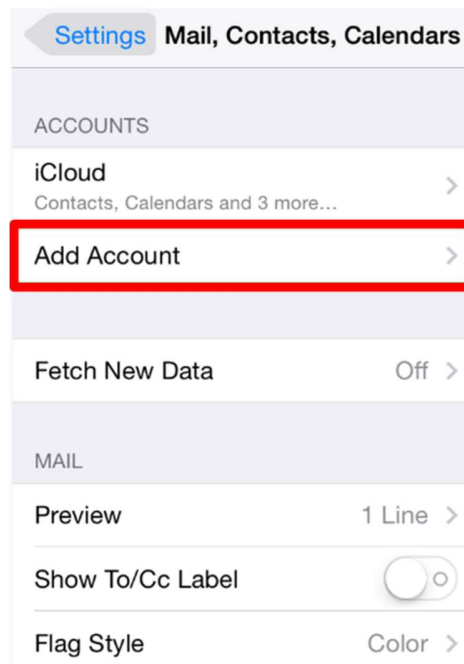


# Email account setup on iPhone

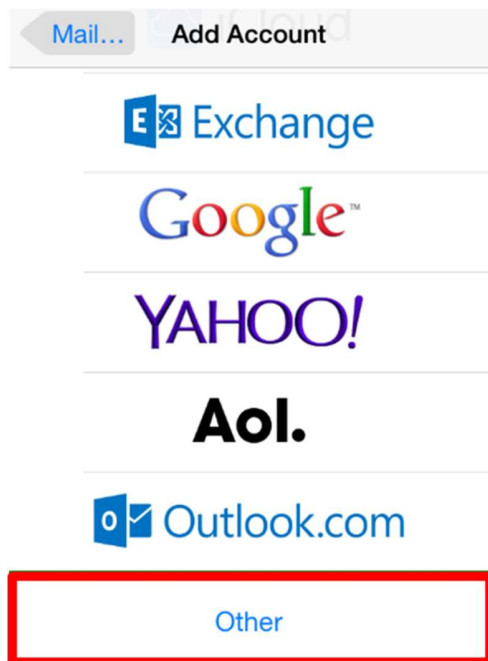
1. Select **Settings** from the home screen of your iPhone



2. Choose **Mail, Contacts, Calendars** and click on **Add Account**:



3. Choose **Other** from the appeared list:



4. Select **Add Mail Account**. In the **New Account** menu, you will need to specify the following records:

- **Name:** your name, it will appear as a sender name
- **Address:** your full email address that was created in your *CPanel > Email Accounts* menu
- **Password:** password for this email address
- **Description:** you can specify any description, but we advise you to specify your email address

A screenshot of the 'New Account' form. At the top, there are three buttons: 'Cancel', 'New Account', and 'Next'. The 'Next' button is highlighted with a red rectangular border. Below the buttons, there are four input fields: 'Name' with the placeholder text 'Your Name', 'Email' with the placeholder text 'name@domainname.com', 'Password' with a series of dots, and 'Description' with the placeholder text 'Domainname'. Below the input fields, there is a keyboard layout with keys for Q, W, E, R, T, Y, U, I, O, P, A, S, D, F, G, H, J, K, L, Z, X, C, V, B, N, M, and a space key. The 'return' key is also visible.

Then, click **Next**.

5. Select protocol type: **IMAP** or **POP3**. We advise you to use IMAP. The selected one will be highlighted blue.

6. Settings are equal both for IMAP and POP3 on this step:

- **Name, Address** and **Description** should have been already filled in
- **Host name:** the server name where your account is hosted example: server.firstonline-server.com
- **User Name:** your email address
- **Password:** password for your email

**NOTE:** Your server name or hostname is given in the signup email. Please replace ns1.firstonline-server.com used in this tutorial with your actual hostname.

Please insert your **hostname** in **Incoming Mail Server** and **Outgoing Mail Server**:

Cancel New Account Next

IMAP POP

Name Your Name

Email name@domainname.com

Description Domainname

INCOMING MAIL SERVER

Host Name ns1.firstonline-server.com

User Name name@domainname.com

Password ●●●●●●●●●●

OUTGOING MAIL SERVER

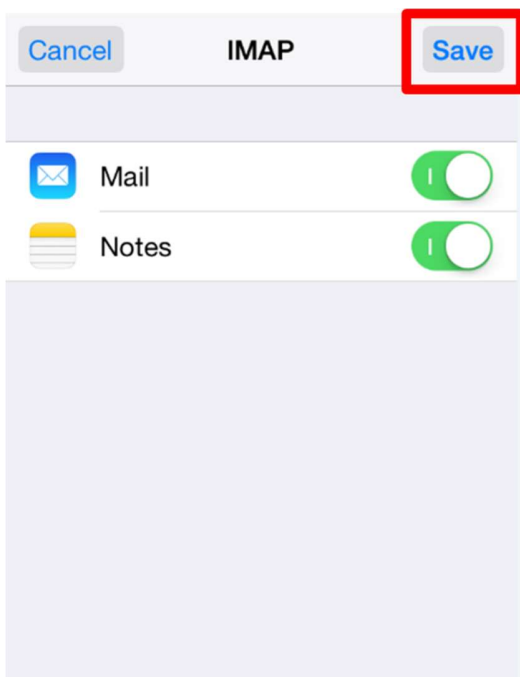
Host Name ns1.firstonline-server.com

User Name name@domainname.com

Password ●●●●●●●●●●

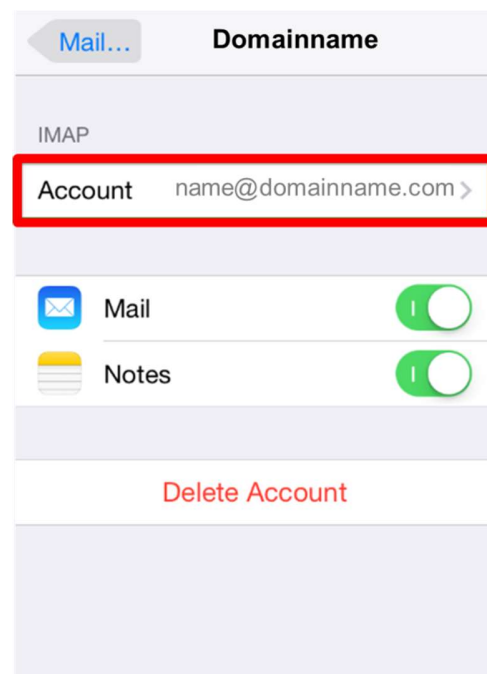
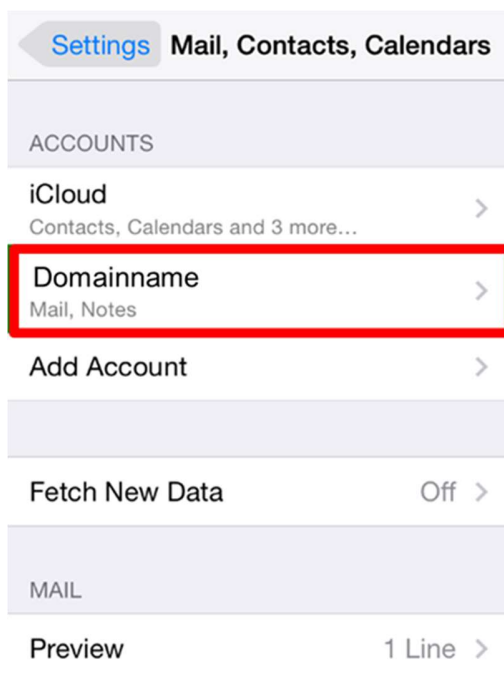
Then, click **Next**.

7. If you use **IMAP**, it is possible to enable the following services:



Click on **Save** and wait till checking is finished.

8. When checking is finished, you will be redirected to **Mail, Contacts, Calendars** screen. Choose your newly created account there:



9. Scroll down the screen and select **Advanced**:

The screenshot shows the 'Account' settings screen with a 'Cancel' button on the left and a 'Done' button on the right. Under the 'INCOMING MAIL SERVER' section, the 'Host Name' is 'ns1.firstonline-server.com', the 'User Name' is 'name@domainname.com', and the 'Password' is masked with dots. Under the 'OUTGOING MAIL SERVER' section, the 'SMTP' is 'ns1.firstonline-server.com'. At the bottom, the 'Advanced' option is highlighted with a red rectangle.

10. You will be able to choose additional settings for **IMAP** or **POP3**.

If you set **IMAP** connection you need to use port **993 (with SSL)** or port **143 (without SSL)**.  
Set **IMAP Path Prefix** to **INBOX**:

This screenshot shows the 'Recommended Settings' for IMAP with SSL. The 'Account' tab is selected, and the 'Advanced' tab is active. The 'Use SSL' toggle is turned on and highlighted with a red rectangle. The 'Server Port' is set to '993' and is also highlighted with a red rectangle. Other settings like 'Authentication' (Password), 'IMAP Path Prefix' (/), and 'S/MIME' are visible.

This screenshot shows the 'Alternative Settings' for IMAP without SSL. The 'Account' tab is selected, and the 'Advanced' tab is active. The 'Use SSL' toggle is turned off and highlighted with a red rectangle. The 'Server Port' is set to '143' and is also highlighted with a red rectangle. Other settings like 'Authentication' (Password), 'IMAP Path Prefix' (/), and 'S/MIME' are visible.

If you chose **POP3** you need to use port **995 (with SSL)** or port **110 (without SSL)**:

**Alternative Settings**

**POP3 - With SSL**

Account Advanced

Remove After one week >

INCOMING SETTINGS

Use SSL ☒

Authentication Password >

IMAP Path Prefix /

Server Port 995

S/MIME

S/MIME ☐

**Alternative Settings**

**POP3 - Without SSL**

Account Advanced

Remove After one week >

INCOMING SETTINGS

Use SSL ☐

Authentication Password >

IMAP Path Prefix /

Server Port 110

S/MIME

S/MIME ☐

11. In order to set up additional settings for outgoing server, you will need to return in previous menu and then go to **Outgoing Mail Server** via clicking on host name of the server:

Cancel Account Done

INCOMING MAIL SERVER

Host Name ns1.firstonline-server.com

User Name name@domainname.com

Password ●●●●●●●●

OUTGOING MAIL SERVER

SMTP ns1.firstonline-server.com >

Advanced >

12. For Outgoing Server (SMTP) select port **465 (with SSL)** or port **587 (without SSL)**:

#### Recommended Settings

##### With SSL

Cancel Verifying Done

Server ☒

OUTGOING MAIL SERVER

Host Name ns1.firstonline-server.com

User Name name@domainname.com

Password Optional

Use SSL ☒

Authentication Password >

Server Port 465

#### Alternative Settings

##### Without SSL

Cancel Verifying Done

Server ☐

OUTGOING MAIL SERVER

Host Name ns1.firstonline-server.com

User Name name@domainname.com

Password Optional

Use SSL ☐

Authentication Password >

Server Port 587

Once settings are verified, account is active and ready to use.

To test your new email account, go to **Messages** and try sending and receiving emails.